

# Instructions for Preparing Abstracts

Font face style : Use Arial or Helvetica, 10 pt throughout

←----- Width : 5.50 in (13.97 cm) -----→

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Welcome to the ITA – AITES 2010 World Tunnel Congress and 36<sup>th</sup> General Assembly which will take place from May 15-20, 2010 in Vancouver, Canada

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This not-to-be-missed congress for industry, government and academic organizations involved in tunnelling research promises to be productive, educational and enjoyable for all participants. It offers an important opportunity to present research results and to network and share experiences with leading scientists, policy-makers and representatives from innovative industries around the world. Prospective authors are invited to submit their abstracts, in English. **The deadline for receipt of abstracts will be July 1, 2009.** The abstracts of all accepted papers will be published and distributed at the congress. If your abstract is accepted for an oral or poster presentation, a full paper will be required for the Proceedings by **February 1, 2010.**

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The abstract body is limited to 300 words. A template is available and must be saved and filled out for abstract submission. Please submit text only. References, tables, figures, pictures or any other graphics are not permitted in the abstract submission. Special characters and formatting are not compatible with the on-line submission process. Please replace Greek letters by the actual word e.g. Alpha, Beta, Gamma, Delta, etc... Abstracts must be submitted in MS Word (PC) format ONLY.

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## Title

**Style** : Upper-lower case, bold, centered, 10 pt font size (do NOT underline)

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Leave 2 blank spaces

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## Authors

**Style** : Upper-lower case, centered, 10 pt, font size initials, surname only (e.g. J. Smith, M.Y. Brown)

The name of the person SUBMITTING/PRESENTING the paper must be underlined. Do NOT bold. Authors from the same institution should be listed together with reference number

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## Affiliations

**Style** : Upper-lower case, italics, 10 pt font size

List only the name of your institution followed by city and country. Do not include *Department* names. Separate affiliations by semi-colon.

*Example:* <sup>1</sup> University of xxx, Montréal, Canada; <sup>2</sup>My Company, Montréal, Canada; <sup>3</sup>My Organization, Paris, France

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Leave 2 blank spaces

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## Abstract

**Style** : 10 pt font size. The text should be left and right justified. Start typing your abstract (maximum 300 words).

This is only an instruction sheet. Please download the template.

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ITA – AITES 2010 World Tunnel Congress and 36th General Assembly May 15-20, 2010 Vancouver, Canada